



**WWF** *for a living planet*

世界自然基金會  
香港分會

WWF Hong Kong

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## VOLUNTEER APPLICATION FORM

**For Office Use Only**

Constituent ID: \_\_\_\_\_

**Important Notice: Under the Regulation of 2(1) of the Immigration Regulations (Chapter 115A), a person who volunteers in Hong Kong should have a valid Hong Kong Identity Card.**

中文姓名: \_\_\_\_\_ Name in English: \_\_\_\_\_

E-mail address: \_\_\_\_\_ Mobile No: \_\_\_\_\_ (preferred)

Other Telephone No: \_\_\_\_\_

Correspondence Address: \_\_\_\_\_

Gender:  Male  Female Membership no.(if any): \_\_\_\_\_

Date of Birth \_\_\_\_ (dd) \_\_\_\_ (mm) \_\_\_\_ (yyyy)

Occupation:  Student  Working  Not Working  Others: \_\_\_\_\_

## I would like to volunteer in the following area(s)

Please indicate your interest from the list below:

- |  |  |   |   |
|--|--|---|---|
| <input type="checkbox"/> Office Administration     | <input type="checkbox"/> Photography                         | <input type="checkbox"/> Indoor Event   | <input type="checkbox"/> MC                   |
| <input type="checkbox"/> Visitor Centre Assistance | <input type="checkbox"/> Website / Graphic Arts (comms)      | <input type="checkbox"/> Research       | <input type="checkbox"/> Editing/Copy Writing |
| <input type="checkbox"/> Secretary                 | <input type="checkbox"/> Field Work (conservation work)      | <input type="checkbox"/> Outdoor Event  | <input type="checkbox"/> Translation          |
| <input type="checkbox"/> Fundraising               | <input type="checkbox"/> Providing support to supporter care | <input type="checkbox"/> Minutes Taking | <input type="checkbox"/> IT related           |
| <input type="checkbox"/> Tour Guide                | <input type="checkbox"/> Driving (with your own car)         |   |   |

## Skills and Knowledge

Please indicate your skills and experience from the list below:

	General	Professional	Consultant		General	Professional	Consultant
Biodiversity Knowledge	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Investigative Research	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Building Construction	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	IT- Infrastructure	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Change Management	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	IT- Security	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Chinese Typing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Legal / Law	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Climate Knowledge	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Marine Conservation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Communications	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Marine Construction	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Company Secretary	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Medical	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Conservation Psychology	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Office Administration	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Copy Writing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Office Clerical Work	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Corporate Governance	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Photography	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Counselling	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Political Knowledge /	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Customer Service	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Networking (in Hong Kong)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Data Entry	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Presentation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Editing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Product Sourcing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Energy and Power Generation /	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Project Management	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Electricity Knowledge	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Property Management	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Event M.C.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Public Relations / Media	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Event Planning / Logistics /	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Research	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Organizing							

	General	Professional	Consultant		General	Professional	Consultant
Field Work	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Scuba Diving	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Finance & Accounting	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Shop Assistance	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
First Aid	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Sign Language	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Footprint Knowledge	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Simultaneous Interpreting	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Fundraising	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Social Media / Online Advocacy Campaign	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Government Relations	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Strategic Business Consulting	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Graphic Arts, Illustrating	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Team Building	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Guiding Outdoor Environmental Education Programme	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Telemarketing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Handy Man	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Training	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Human Psychology	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Translation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Human Resources	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Web Development	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

## **Professional Qualifications**

Please indicate your Professional Qualifications: \_\_\_\_\_

Educational Background:  Secondary school  Tertiary  Degree or Above (major in: \_\_\_\_\_)

Language(s):  Cantonese  English  Mandarin  Other \_\_\_\_\_

## **Availability**

Weekdays (Mon – Fri)  Weekends (Sat, Sun and Public Holidays)

Please select one or more:

<input type="checkbox"/> Occasional Volunteer	<input type="checkbox"/> Short Term Volunteer	<input type="checkbox"/> Regular Volunteer
<input type="checkbox"/> Work from home	<input type="checkbox"/> Work from WWF premises	

## **Emergency Contact**

Contact Person: \_\_\_\_\_ Relationship: \_\_\_\_\_

Tel no.: \_\_\_\_\_

## **Personal Information Collection Statement (PICS)**

WWF-Hong Kong undertakes to comply with the requirements of the Personal Data (Privacy) Ordinance to ensure that personal data kept are accurate and secure. Your personal information (including your name, postal and/or email addresses, telephone number, volunteer details, and date of birth, etc.) may be used by WWF-Hong Kong and the appointed service providers, for the purposes of sending you volunteer vacancies, organizational updates, surveys, fundraising appeals, event invitations, other communication and marketing. For the full version of our Privacy Policy, please visit the WWF-Hong Kong website at [wwf.org.hk/en/privacy](http://wwf.org.hk/en/privacy).

You may opt out of receiving communications from us by emailing us at [member@wwf.org.hk](mailto:member@wwf.org.hk), calling our service hotline at 2526 1011 or writing to WWF-Hong Kong at 1 Tramway Path, Central.

**(Personal information will be kept confidential and for internal use only.)**

<input type="checkbox"/> agree <input type="checkbox"/> do not agree	to be contacted about future volunteer opportunities via email.	<input type="checkbox"/> agree <input type="checkbox"/> do not agree	to receive WWF's direct marketing information via post / email / SMS / phone calls*. ( <i>*Please delete the inappropriate</i> ) <b>WWF-HK shall not so use your personal data without your consent.</b>
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## **Declaration:**

I hereby confirm that I am a Hong Kong Identity Card holder and understand the purpose and the use of my personal data from the above Personal Information Collection Statement.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_